



Association of All Wheel Drive Clubs - Southern Africa

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AAWDC STRATEGY

VISION

The Vision of the Association of All Wheel Drive Clubs of Southern Africa is to promote and support the activities and interests of “all wheel drive clubs” in Southern Africa who are members of the association.

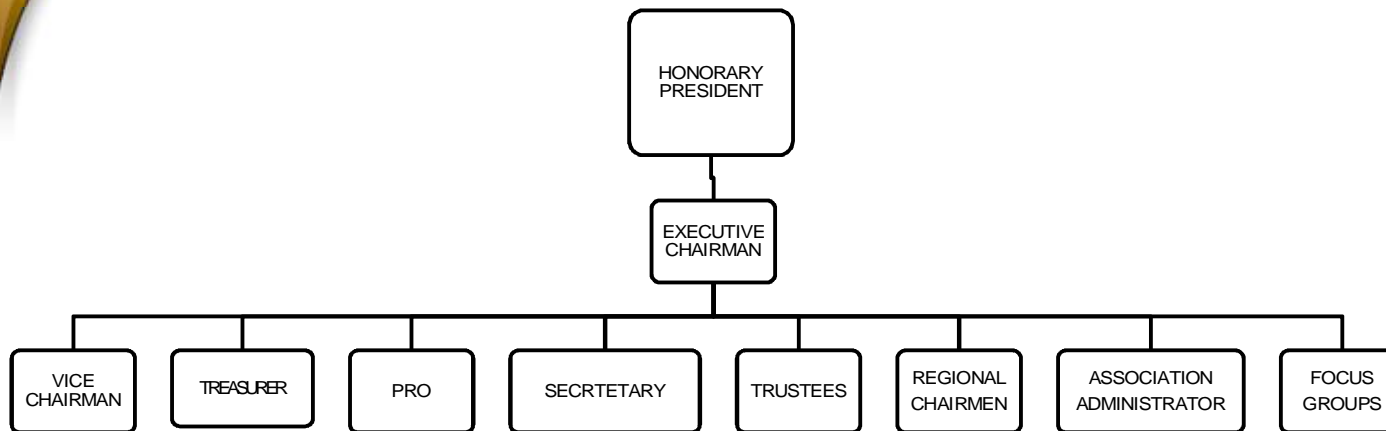
OBJECTIVES

1. LIAISON AND COMPLIANCE WITH GOVERNMENT AND OTHER REGULATORY BODIES
 - 1.1. To support the Strategy for Self Regulation for the Off-Road Sector through the National Off-Road Workgroup (NOW).
 - 1.2. To comply with local and cross-border radio licence legislation through the Off-Road Radio Association (ORRA).
 - 1.3. To support Government and Emergency Management Service (EMS) rescue events through the Off-Road Rescue Unit (ORRU).
 - 1.4. To support local and cross border disaster relief events through the Disaster Management Unit (DMU).
2. PROMOTION OF STANDARDS IN THE OFF-ROAD SECTOR
 - 2.1. To promote 4x4 driver training standards through the Driver Training Manual (DTM).
 - 2.2. To promote 4x4 overland travel standards through the Overland Travel Manual (OTM).
 - 2.3. To promote the Driver Competency Qualification (DCC) that would enable access to Eco-Sensitive Areas.
3. PROMOTION OF INTERCLUB RELATIONS
 - 3.1. To promote the Annual Interclub Fun day.
 - 3.2. To organise a National 4x4 Environmental support project.
 - 3.3. To maintain the 4-Words newsletter to member clubs.
 - 3.4. To maintain an informative website.
4. GROWING THE AAWDC MEMBERSHIP BASE
 - 4.1. To increase the AAWDC club- and associate membership base.
 - 4.2. To assist member clubs to grow their membership base.

*ORGANISED FOUR WHEEL DRIVE CLUBS CONCERNED ABOUT FAUNA AND FLORA, NATURAL RESOURCES AND RECREATION
IN SOUTHERN AFRICA*

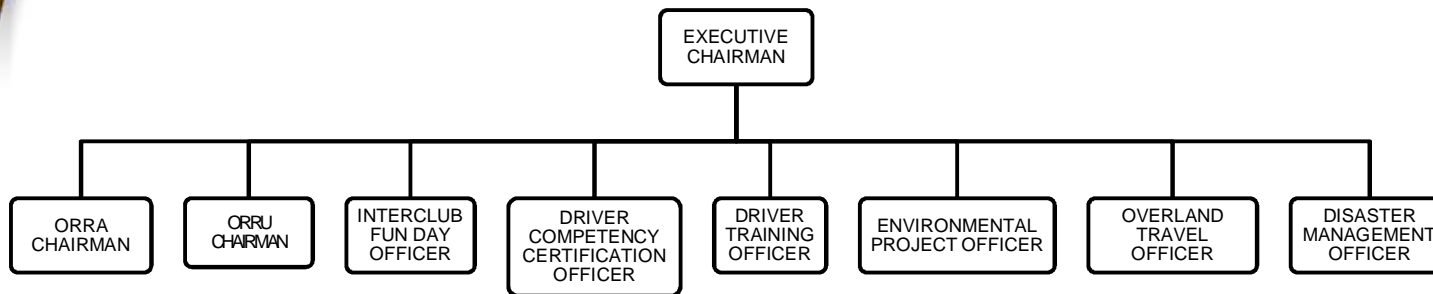


AAWDC EXECUTIVE COMMITTEE



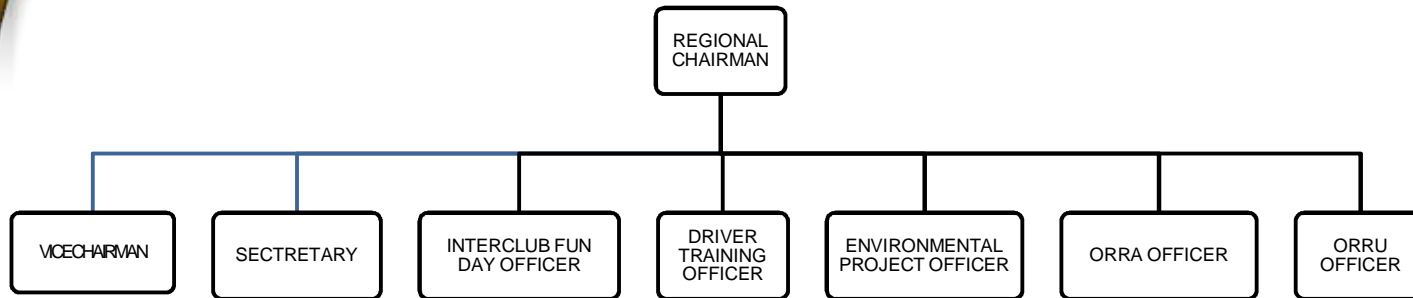


AAWDC FOCUS GROUPS





AAWDC REGIONAL COMMITTEE - CAPE





AAWDC PORTFOLIO RESPONSIBILITIES

EXECUTIVE COMMITTEE

Honorary President

- To advance the objectives of the association

Chairman

- Develop and promote the Strategy and Objectives of the AAWDC.
- Report to members at the AGM about the activities of the AAWDC.
- Represent the AAWDC at the National Off-road Workgroup (NOW).
- Ensure harmonious working and co-operation amongst members.

Vice Chairman

- Assist the Chairman in his responsibilities.
- Grow the club membership base.
- Grow the associate membership base.

Trustees

- Safeguard the fixed assets and investments of the AAWDC.

Treasurer

- Control the funds of the Association which shall be deposited at commercial banks or building societies.
- Produce a set of management accounts quarterly.
- Issue invoices as directed by the Chairman and authorised by the Association Committee.
- Provide receipts for monies received.
- Arrange payment of accounts as directed by the Chairman and authorised by the Association Committee.
- Sign cheques and withdrawal slips for banks and building societies in conjunction with the Chairman or other duly appointed officer/s



Secretary

- Keep minutes of all meetings of the Association in bound books with pre-numbered pages.
- Keep copies of all correspondence received and sent.
- Keep all official documents and archives in safe custody.
- Arrange meetings of the Association Committee and the Association in terms of the Constitution when required.

Public Relations Officer

- Compile and distribute the AAWDC newsletter on a bi-monthly basis, or otherwise directed by the Association committee.

Regional Chairmen

- Develop the AAWDC representative base in the region.
- Implement the AAWDC strategy and objectives.
- Ensure harmonious working and co-operation amongst members.

Association Administrator

- Maintain the membership database.
- Receive and send out all correspondence as directed by the Association Committee including applications for membership of the Association.
- Manage the communication channels to membership base.
- Issue membership certificates and stationery.
- Keep information on the website up to date.
- Assist PRO in ensuring newsletter deadlines are met and checking correctness of each publication.



AAWDC FOCUS GROUPS

Off Road Radio Association (ORRA) Chairman

- Promote the use of radio licenses amongst AAWDC membership base.
- Annual collection of radio licence fees.
- Payments to ICASA and other debtors.
- Submitting a monthly report with management accounts to the AAWDC Committee.
- Liaise and negotiate with ICASA on annual licences and radio frequencies.
- Handle objectively technical queries on radio's and frequencies from members.
- Investigate and present off road frequencies to best suit the AAWDC membership base.

Off Road Rescue Unit (ORRU) Chairman

- Co-ordinate and manage search and rescue events through the off-road rescue unit team.
- Promote the ORRU amongst the AAWDC membership base.

Interclub Fun Day (IFD) Officer

- Organise the AAWDC annual interclub fun day.
- Promote interclub relations by accommodating representatives from the AAWDC membership base in organising the event.

Driver Competency Certification (DCC) Officer

- Investigate DCC Service Provider Status
- Develop DCC Trainer and Assessor infrastructure with the AAWDC.

Driver Training (DT) Officer

- Update the AAWDC Driver Training Manual (DTM) in line with current best practises.
- Promote the use of DTM by club trainers.

Environmental Project (EO) Officer

- Identify and promote a national 4x4 Environmental project amongst AAWDC members.
- Promote interclub relations by accommodating representatives from the AAWDC membership base in organising the event.



Overland Travel (OT) Officer

- Develop and promote an AAWDC Overland Training Manual (OTM) in line with current best practises.
- Promote interclub relations by accommodating representatives from the AAWDC membership base in developing and maintaining the DTM.

Disaster Management (DM) Officer

- Develop and Maintain a Disaster Management Plan (DMP) and infrastructure with which the AAWDC can support Disaster Management events in Southern Africa.
- Promote interclub relations by accommodating representatives from the AAWDC membership base in developing and maintaining the DMP.